

SHANNON COUNTY SCHOOL BOARD
ANNUAL MEETING
MONDAY, JULY 22, 2013

MINUTES

The Shannon County School Board held their annual meeting on Monday, July 22, 2013 at Batesland, South Dakota. President Andrea Eagle Bull called the meeting to order at 5:33 p.m.

Members present: Andrea Eagle Bull, President
Chuck Conroy
Tom Conroy
Todd O'Bryan

Member absent: Mike Carlow

Others present: Dr. Julie Ertz, Superintendent
Coy Sasse, Business Manager
Maurice Twiss, Federal Programs Director
Ann Red Owl, Human Resources Coordinator
Dana Christensen, Technology Director
Robert Two Crow, Lakota Studies Director
Patti Nelson, Administrative Secretary
Gayle Ludens, Rockyford Teacher/SCEA President
Barb Ice, Red Shirt Principal
Connie Kaltenbach, Batesland Principal
Monica Whirlwind Horse, Rockyford 5-8 Principal
Cindy Keegan, Special Education Director
Jeanine Metzger, Wolf Creek Pre-K-4 Principal
Darrell Eagle Bull, Alternative School Principal
Tara Kadlecek, Wolf Creek Teacher
Marilyn Erickson, Wolf Creek Teacher
Steven Chase, Rockyford Teacher
Lucy Vocu, Wolf Creek Teacher

All actions recorded in these minutes were by unanimous vote unless otherwise noted.

0014. Approval of Agenda

Motion by C. Conroy, seconded by O'Bryan to approve the agenda, as presented, with one addition (executive session to address personnel). Motion carried unanimously. (Attachment A)

0015. Approval of Minutes
Motion by Carlow, seconded by C. Conroy to approve minutes of the July 8, 2013 mid-month meeting. Motion carried unanimously.
0016. Reports
Board members acknowledged receipt of reports from administrators.
0017. Board Planning and Retreat
Board members will look at their calendars in an attempt to establish possible dates for a day and a half retreat; first evening with superintendent, second day with entire administrative team.
0018. LNEC
Discussion was held in regard to the Lakota Nation Education Conference. The board requested administration to compile cost of conference vs. income to the school district, and to provide the evaluations from the conference, to present at the next board meeting.
0019. Policy Review
Administration will present three policies at the next board meeting for the first reading: cell phone usage, facility use, and bullying policy.
0020. Oath of Office
The oath of office was given to Clarence "Chuck" Conroy and Tom Conroy, who were elected to fill two positions from July 22, 2013 through annual meeting date in July, 2016.
0021. Election of Officers
Motion by O'Bryan, seconded by C. Conroy for Andrea Eagle Bull to serve as President and Tom Conroy to serve as Vice-President. Motion carried unanimously.
0022. Executive Session
Motion by O'Bryan, seconded by C. Conroy to go into executive session at 6:03 p.m. to discuss personnel. Motion carried unanimously. President Eagle Bull declared executive session ended at 7:24 p.m. and reconvened into regular session.
0023. Budget Hearing
The board acknowledged the budget hearing. There were no questions or comments from the public or school board.
0024. Insurance Renewal/Health Care Reform
Motion by T. Conroy, seconded by O'Bryan to make changes to the district employee health insurance policy to accommodate ACA compliance, effective 9/01/13. Motion carried unanimously.

0025. Personnel
Motion by C. Conroy, seconded by T. Conroy to approve all personnel recommendations, as listed. Motion carried unanimously. (Attachment B)
0026. Financials
Motion by O'Bryan, seconded by T. Conroy to approve financials and disbursements, as listed. Motion carried unanimously. (Attachment C)
0027. Consent Agenda Items
Motion by O'Bryan, seconded by C. Conroy to approve consent agenda items, as recommended, with the exception of letter "Q", with change noted.
- a) Designation of school district attorney: Charles Abourezk;
 - b) Designation of official legal newspaper: Lakota Country Times;
 - c) Renew employee fidelity and blanket bonds: Business Manager \$500,000, designated employees Maurice Twiss, Marilyn Halverson, Jacolyn Roth, Carol Reitz, Dawn Schultz, and nancy Shedeed, all at \$50,000.
 - d) Authorize petty cash accounts: \$750.00 each at administrative office, Wolf Creek, Batesland, Rockyford, and Red Shirt Schools;
 - e) Authorize Trust & Agency Funds/Appoint Custodian of Trust & Agency Funds & appoint Business Manager as custodian;
 - f) Designation of Purchasing Agent : Superintendent or designee;
 - g) Investment Resolution/Authorization of Business Manager;
 - h) Authorize Travel for School Business: Superintendent to Approve Travel;
 - i) Authorize Use of School Vehicles: Superintendent to Authorize Use;
 - j) Designate Representative for State and Federal Programs: Superintendent to act as representative signing documents; Maurice Twiss District Representative for Federal Programs;
 - k) Authorize Superintendent/Designee to Close School;
 - l) Establishment of Mileage and Meal Reimbursement at State Rate; Changes from \$.55 per mile; Meals: \$10.00, \$15.00, \$26.00 (\$51.00 day) to \$.37 per mile; Meals: \$5.00, \$9.00, \$12.00 (\$26.00 day);
 - m) Assignment of Credit Cards: Business Manager to assign credit cards to board members and administrators;
 - n) Authorize to Let Bids (propane, fuel, garbage & milk);
 - o) Establish food service price for adult meals: \$4.00 for an individual meal, \$3.50 with meal ticket;
 - p) Establishment of school board per diem: \$75.00 per meeting/assignment;
 - q) Set Administrative Fee for Section 8003 Tuition Funds at 20%, a recommended increase of 8%;
 - r) Designation of Official Depositories: Wells Fargo Bank;
 - s) Authorize Workman's Compensation Insurance Coverage for all Employees.

Motion carried unanimously.

0028. Set Meeting Date & Time
Motion by O'Bryan, seconded by C. Conroy to hold two board meetings per month, (with the exception of December, when there will only be one meeting) designated as the 2nd and 4th Tuesday of each month, 5:30 p.m., rotating meeting sites monthly. Motion carried unanimously.
0029. Board Member Representatives
Motion by T. Conroy, seconded by C. Conroy to appoint board member Tom Conroy to the Construction Committee; Todd O'Bryan to Negotiations Committee; Andrea Eagle Bull to Finance/Audit Committee; and Chuck Conroy to the Policy Committee. Board Member Carlow can decide if he wishes to remain on the Construction Committee. If he selects another committee, Board Member O'Bryan will also serve on the Construction Committee. Motion carried unanimously.
0030. Indian Policies & Procedures
Motion by O'Bryan, seconded by C. Conroy to approve the district's Indian Policies & Procedures for Impact Aid. Motion carried unanimously.
0031. Out-of-State Travel
Motion by O'Bryan, seconded by C. Conroy to approve out-of-state travel for Melvin Sierra to attend Infinite Campus Academy to be trained as DDN Campus Administrator. Motion carried unanimously.
0032. Imprest Account
Motion by O'Bryan, seconded by C. Conroy to authorize imprest accounts at each school site, in addition to the administrative office, in the amount of \$15,000.00 per site. Motion carried unanimously.
0033. Maintenance Review
Motion by O'Bryan, seconded by T. Conroy to authorize approval on items #1, #4 & #6 of the maintenance recommendations, as per price quotes. Motion carried unanimously.
0034. Policies – First Reading
Administration presented the Organizational Structure & Housing Policy for the first reading. They will be presented for adoption at the mid-month meeting in August.
0035. Adjournment
Motion by O'Bryan, seconded by C. Conroy to adjourn the meeting at 8:09 p.m. Motion carried unanimously.

Signed _____
Coy Sasse, Business Manager

Approved by the board on the 27th day of August, 2013.

Signed _____
Andrea Eagle Bull