

SHANNON COUNTY SCHOOL BOARD  
ANNUAL MEETING  
MONDAY, JULY 15, 2014

MINUTES

The Shannon County School Board held their annual meeting on Monday, July 15, 2014 at Batesland, South Dakota. President Andrea Eagle Bull called the meeting to order at 5:30 p.m.

Members present: Andrea Eagle Bull, President  
Tom Conroy  
Chuck Conroy  
Todd O'Bryan  
Mike Carlow

Others present: Dr. Julie Ertz, Superintendent  
Coy Sasse, Business Manager  
Maurice Twiss, Federal Programs Director  
Ann Red Owl, Human Resources Coordinator  
Dana Christensen, Technology Director  
Barb White, Rockyford Lower Principal  
Patti Nelson, Administrative Secretary  
Evaleen Brave Heart, Red Shirt Principal/Special Education  
Connie Kaltenbach, Batesland Principal  
Kirk Dickerson, Native Sun News  
Connie Smith, Lakota Country Times  
Dana Brave Eagle, OST Education Office  
Tammy Lafferty, OST Education Office  
Star Nayea, Arts in Education

All actions recorded in these minutes were by unanimous vote unless otherwise noted.

0015. Approval of Agenda  
Motion by O'Bryan, seconded by Carlow to approve the agenda, as presented, adding one request by Star Nayea under Citizens Reports to present on behalf of Rockyford students. Motion carried unanimously. (Attachment A)
0016. Approval of Minutes  
Motion by Carlow, seconded by C. Conroy to approve minutes of the June 24, 2014 regular meeting and the June 30, 2014 special meeting via tele-conference. Motion carried unanimously.

0017. Budget Hearing  
The FY 2014-15 annual budget hearing was held. There were no questions or comments from the public or school board in this regard. The budget was made public in the official newspaper in early July.
0018. Reports  
Board members acknowledged receipt of reports from administrators. Mr. Sasse noted that the district is awaiting determination on insurance claims from extensive hail damage on school buildings throughout the district.
0019. Board Planning and Retreat  
The school board and administrative team members will meet for a day and a half retreat. Tentative dates will be Sept. 19 & 20, 2014 at The Lodge in Deadwood, SD.
0020. Leave Without Pay Plan  
Dr. Ertz reviewed a plan of action that includes an attendance improvement plan in an effort to address cases of leave without pay for employees. Principals, along with the Superintendent and staff, will be working together to address individual issues.

## **OLD BUSINESS**

0021. June Financials  
Motion by Carlow, seconded by T. Conroy to approve June, 2014 disbursements. Motion carried unanimously.  
(Attachment B)
0022. Budget Supplements  
Motion by C. Conroy, seconded by O'Bryan to approve budget supplements, as presented by the Business Manager. Motion carried, four voted yes, Carlow absent.  
(Attachment C)
0023. Oath of Office  
The oath of office was recited by Mike Carlow, who was elected to serve as school board member at the June 17, 2014 school board election. Mr. Carlow will serve a three-year term beginning July 15, 2014 through annual meeting date in July 2017.
0024. Election of Officers  
Motion by O'Bryan, seconded by Carlow for Andrea Eagle Bull to remain as President and Tom Conroy to remain as Vice-President. Motion carried, three voted yes, Carlow and Eagle Bull not voting. (Board Member Carlow absent remainder of meeting)
0025. Executive Session  
Motion by O'Bryan, seconded by C. Conroy to go into executive session at 6:35 p.m. to discuss personnel. Motion carried unanimously. President Eagle Bull declared executive session ended at 6:52 p.m. and reconvened into regular session.

0026. Personnel  
Motion by T. Conroy, seconded by C. Conroy to approve all personnel recommendations, as listed. Motion carried, three voted yes, O'Bryan voted no. (Attachment D)

## **NEW BUSINESS**

0027. July Financials  
Motion by O'Bryan, seconded by T. Conroy to approve financials and disbursement for July, 2014s, as listed. Motion carried unanimously. (Attachment E)

0028. Consent Agenda Items  
Motion by T. Conroy, seconded by O'Bryan to approve consent agenda items, as recommended.
- a) Designation of school district attorney: Charles Abourezk;
  - b) Designation of official legal newspaper: Lakota Country Times;
  - c) Renew employee fidelity and blanket bonds: Business Manager \$500,000, designated employees Maurice Twiss, Marilyn Halverson, Jacolyn Roth, Carol Reitz, Dawn Schultz, and Nancy Shedeed, all at \$50,000.
  - d) Authorize petty cash accounts: \$750.00 each at Administrative Office, Wolf Creek, Batesland, Rockyford, and Red Shirt Schools;
  - e) Authorize Trust & Agency Funds/Appoint Custodian of Trust & Agency Funds & appoint Business Manager as custodian;
  - f) Designation of Purchasing Agent : Superintendent or designee;
  - g) Investment Resolution/Authorization of Business Manager;
  - h) Authorize Travel for School Business: Superintendent to Approve Travel;
  - i) Authorize Use of School Vehicles: Superintendent to Authorize Use;
  - j) Designate Representative for State and Federal Programs: Superintendent to act as representative signing documents; Maurice Twiss District Representative for Federal Programs;
  - k) Authorize Superintendent/Designee to Close School;
  - l) Establishment of Mileage and Meal Reimbursement at the state rate of .37 per mile; meals at \$5.00, \$9.00, \$12.00 (\$26.00 per day);
  - m) Assignment of Credit Cards: Business Manager to assign credit cards to board members and administrators;
  - n) Authorize to Let Bids (propane, fuel, garbage & milk);
  - o) Establish food service price for adult meals: \$4.00 for an individual meal, \$3.50 with meal ticket;
  - p) Establishment of school board per diem: \$75.00 per meeting/assignment;
  - q) Set Administrative Fee for Section 8003 Tuition Funds at 20%;
  - r) Designation of Official Depositories: Wells Fargo Bank;
  - s) Authorize Workmen's Compensation Insurance Coverage for all Employees.

Motion carried unanimously.

0029. Set Meeting Date & Time  
Motion by C. Conroy, seconded by T. Conroy to hold regular school board meetings on the 4<sup>th</sup> Tuesday of each month at 5:30 p.m., rotating meeting sites monthly. The August 26, 2014 board meeting will be held at Batesland. Motion carried unanimously.
0030. Handbooks  
Motion by O'Bryan, seconded by T. Conroy approve the student handbook, including suggestions and corrections noted by the board. Further, the board requested additional time for review for the staff handbook and activity handbook, which will be considered at the August board meeting. Motion carried unanimously.
0031. Imprest Account  
Motion by C. Conroy, seconded by T. Conroy to authorize an Imprest Account at the Administrative Office, in the amount of \$15,000.00. Motion carried unanimously.
0032. Indian Policies & Procedures  
Motion by O'Bryan, seconded by C. Conroy to approve the district's Indian Policies & Procedures for Impact Aid. Motion carried unanimously.
0033. Board Member Representatives  
Motion by T. Conroy, seconded by O'Bryan for board representation to remain the same as 2013-14, as follows: appoint board member Tom Conroy and Todd O'Bryan to the Construction Committee; Todd O'Bryan and Andrea Eagle Bull to Negotiations Committee; Andrea Eagle Bull and Mike Carlow to Finance/Audit Committee; and Chuck Conroy and Mike Carlow to the Policy Committee. Motion carried unanimously.
0034. Adjournment  
Motion by O'Bryan, seconded by C. Conroy to adjourn the meeting at 7:25 p.m. Motion carried unanimously.

Signed \_\_\_\_\_  
Coy Sasse, Business Manager

Approved by the board on the 26th day of August, 2014.

Signed \_\_\_\_\_  
Andrea Eagle Bull, President