

SHANNON COUNTY SCHOOL BOARD
ANNUAL MEETING
JULY 14, 2010

MINUTES

The Shannon County School Board held their annual meeting and budget hearing on Wednesday, July 14, 2009 at Batesland, South Dakota. President Eagle Bull called the meeting to order at 5:14 p.m.

Members present: Angie Eagle Bull
Todd O'Bryan
Tom Conroy
Chuck Conroy

Member excused: Barbara Dull Knife

Others present: Dr. Richard Zephier, Ph.D, MBA, Superintendent
Coy Sasse, Business Manager
Terry Albers, Human Resources Director
Maurice Twiss, Special Services Director
Vickie Grant, School Improvement Director
Darrell Eagle Bull, WC Student Intervention
Bob Hall, Rockyford Principal
Dana Christensen, Technology Director
Candi Foltz-Hall, Pre-School Coordinator
Patti Nelson, Administrative Secretary
Melvin Sierra, Virtual High School Principal
Brian Wechsler, Technology
Jodi Weisz, SCEA Rep
Steve Selchert, Wolf Creek Principal
Larry Larson, Wolf Creek Principal
Connie Smith, Lakota Country Times
Kirk Dickerson, Native Sun News
Bryan Brewer
Kris Goldy, CORE Representative

All actions recorded in these minutes were by unanimous vote unless otherwise noted. The floor was open at this time for discussion in regard to the budget hearing.

1000. Approval of Agenda
Motion by O'Bryan, seconded by C. Conroy to approve the agenda, with the addition of two action items. Motion carried. (Attachment A)
1001. Approval of Minutes
Motion by T. Conroy, seconded by C. Conroy to approve minutes of the June 28, 2010 regular meeting. Motion carried.
1002. Rti Overview
Kris Goldy gave an overview of the Response to Intervention Program and work the district has been involved in.
1003. Personnel
Motion by O'Bryan, seconded by T. Conroy to approve all personnel recommendations, as presented. (Attachment B)
1004. Human Resources Annual Report
Motion by T. Conroy, seconded by C. Conroy to table the Human Resources Annual Report, as presented. Motion carried.
1005. Business Manager's Report
Motion by O'Bryan, seconded by C. Conroy to approve supplemental budgets, operating transfers and cash accruals, as presented by the Business Manager. Motion carried. (Attachment C)
1006. Executive Session
Motion by O'Bryan, seconded by T. Conroy to go into executive session at 6:33 p.m. Motion carried.

President Eagle Bull declared executive session ended at 6:49 p.m. and reconvened into regular session.

1007. Correspondence
Motion by T. Conroy, seconded by O'Bryan to table decision on correspondence received from Tieszen Law Office, pending consult with school attorney. Motion carried.
1008. Oath of Office
The Oath of Office was given to Tom Conroy and Bryan Brewer, who were elected for three-year terms as school board members, beginning July 14, 2010 through the annual meeting in July, 2013.
1009. Election of President
Motion by C. Conroy, seconded by O'Bryan to nominate Angie Eagle Bull to serve as President. Motion carried.
1010. Election of Vice-President
Motion by O'Bryan, seconded by C. Conroy to nominate Tom Conroy to serve as Vice-President. Motion carried.
- Angie Eagle Bull will continue to serve as President of the Shannon County School Board and Tom Conroy will serve as Vice-President.
1011. Designation of School District Attorney
Motion by T. Conroy, seconded by Brewer to designate Charles Abourezk as the school district's official attorney. Motion carried.
1012. Designation of Official Legal Newspaper
Motion by T. Conroy, seconded by O'Bryan to remain with Lakota Country Times as the school district's official legal newspaper for the 2010-11 school year. Motion carried.
0013. Renew Employee Bonds
Motion by O'Bryan, seconded by C. Conroy to authorize a blanket bond for all employees and fidelity bonds as follows: Marilyn Halverson, Accounts Payable Clerk; Dawn Lonberger, Payroll Clerk; Diana Lessert, Accountant Assistant; Maurice Twiss, Federal Programs/Special Services; Jackie Roth, Federal Programs Bookkeeper; Carol Reitz, Food Service

Director; Dr. Richard Zephier, Superintendent, in the amount of \$50,000.00 each; also, Business Manager Coy Sasse in the amount of \$500,000.00. Motion carried. The Board requested the Business Manager to research board members and administrators being bonded as well.

0014. Establish Board Meeting Date, Time & Place
Motion by O'Bryan, seconded by T. Conroy to designate the fourth Monday of each month for the regular school board meeting. Meetings will be held in the conference room/training center at Batesland, South Dakota beginning at 5:00 p.m. unless otherwise specified. Motion carried.
0015. Authorize Petty Cash Fund
Motion by T. Conroy, seconded by C. Conroy to authorize revolving petty cash funds in the amount of \$750.00 each for Wolf Creek, Batesland, Rockyford and Red Shirt Schools, and the Administrative Office. Motion carried.
0016. Authorize Trust & Agency Funds
Motion by Brewer, seconded by C. Conroy to authorize trust and agency funds, as listed; also, to appoint Business Manager as custodian: 71: Impact Aid (expendable trust fund); 72: Special Ed Activity (expendable trust fund); 73: Community Activities (agency fund); 74: Supplemental Retirement (non-expendable trust); 75: Wolf Creek School (agency fund); 76: Batesland School (agency fund); 77: Rockyford School (agency fund). Motion carried.
0017. Designation of Purchasing Agent
Motion by O'Bryan, seconded by C. Conroy to authorize the Superintendent, or designee, to act as the school district's purchasing agent. Motion carried.
0018. Investment Resolution
Motion by O'Bryan, seconded by T. Conroy to authorize the Business Manager to invest or reinvest funds in the institution which serves the greatest advantage to the school district. Motion carried.

0019. Authorize Travel for School Business
Motion by O'Bryan, seconded by T. Conroy to authorize the Superintendent to approve travel for school business. All out-of-state travel should be pre-approved by the board for all staff. Motion carried.
0021. Authorize Use of School Vehicles
Motion by O'Bryan, seconded by C. Conroy to authorize the Superintendent to approve use of the school vehicles for school business. Motion carried.
0022. Designate Representative for State and Federal Programs
Motion by C. Conroy, seconded by Brewer to authorize the Superintendent to act as district representative for all state projects, giving authority to sign appropriate claim vouchers, reports and other documents. Further, to designate Maurice Twiss to act as the district representative for federal programs. Motion carried.
0023. Authorize Closing of School
Motion by O'Bryan, seconded by Brewer, to authorize the Superintendent, or designee, to close schools in cases of emergency or inclement weather. Motion carried.
0024. Establishment of Policy, Budget & Construction Committees
Motion by T. Conroy, seconded by C. Conroy to designate C. Conroy and Brewer to serve on the policy committee; O'Bryan and T. Conroy on the construction committee; and Eagle Bull and Brewer on the budget & audit committee. Motion carried.
0025. Establishment of Mileage/Meal Rate
Motion by O'Bryan, seconded by Brewer to table this matter until the next meeting. Motion carried.
0026. Assignment of Credit Cards
Motion by C. Conroy, seconded by O'Bryan to authorize the Business Manager to assign credit cards to authorized personnel and board members. Further, to assign gasoline

credit cards to the Superintendent or designee(s) for staff use. Motion carried.

0027. Authorize to Advertise for Bids
Motion by T. Conroy, seconded by C. Brewer to authorize to advertise for bids for propane and fuel, garbage collection, and milk for the 2010-11 school year. Motion carried.
0028. Establish Food Service Price/Adult Meals
Motion by O'Bryan, seconded by C. Conroy to establish the food service price for adult meals at \$3.50 per individual meal or \$3.00 per meal when purchasing a meal ticket for the 2010-11 school year. Motion carried.
0029. Adoption of Policy Manual
Motion by O'Bryan, seconded by Brewer to adopt the current school district policy manual, with any changes to be presented to the board for three readings. Motion carried.
0029. Establishment of School Board Per Diem
Motion by O'Bryan, seconded by C. Conroy to establish \$75.00 as the school board per diem rate per assignment. Motion carried.
0030. Set Administrative Fee
Motion by O'Bryan, seconded by T. Conroy to establish the administrative fee for contracts involving Title VIII, Section 8002-tuition funds at 12% (twelve percent). Motion carried.
0031. Designation of Official Depository
Motion by O'Bryan, seconded by Brewer to continue to designate Wells Fargo Bank of Hot Springs, South Dakota, as the official depository for General Fund, Capital Outlay, Special Education, Food Service, Insurance, Trust & Agency and Support Service funds. Further, to designate Security First Bank, Martin, South Dakota, as official depository for Food Service cash deposits; further, to add Coy Sasse to the account as Business Manager, authorizing him to close the account at Security First and transfer the funds to Wells Fargo Bank. Motion carried.

0032. Workmens Compensation Insurance
Motion by O’Bryan, seconded by C. Conroy to authorize Workmens Compensation insurance coverage for all employees. Motion carried.
0033. Title I Program Certification
Motion by T. Conroy seconded by Brewer to authorize administration to make application to participate in the Title I Program, including assurance to follow budgeting rules for the Title I Program. Motion carried.
0034. Board Member Representatives
Motion by C. Conroy, seconded by O’Bryan to designate Angie Eagle Bull and Todd O’Bryan to serve on the audit committee; Angie Eagle Bull and Bryan Brewer to serve on the budget/finance committee; Bryan Brewer and Chuck Conroy to serve on the policy committee; Tom Conroy and Todd O’Bryan to serve on the construction committee. Motion carried.
0035. Indian Policies & Procedures
Motion by Brewer, seconded by T. Conroy to adopt the Indian Policies & Procedures for Impact Aid, with no changes. Motion carried. (Attachment E)
0036. Authorize Imprest Account
Motion by O’Bryan, seconded by Brewer to authorize the Business Manager as custodian of \$15,000 for the Imprest Account. Motion carried.
0037. Construction Manager-At-Risk
Bids were received by the Business Manager for Construction Manager-At-Risk for the school district. Motion by T. Conroy, seconded by O’Bryan to award the bid to Scull Construction of Rapid City, SD. Motion carried.
0038. Wolf Creek Playground
Motion by O’Bryan, seconded by Brewer to table action on the Wolf Creek playground facility. Administration will bring

additional information to the regular meeting on 7/19/10.
Motion carried.

0039. Rockyford Housing
Motion by O'Bryan, seconded by Brewer to table until the next meeting, providing administration time to gather cost information on several housing options. Motion carried.

0040. August Board Meeting
The August regular board meeting will be held on Monday, August 23, 2010 at Wolf Creek beginning at 5:00 p.m.

0041. ASBSD Conference
Board and administrators were informed of the annual Associated School Boards Conference in Sioux Falls in August and invited to attend.

0042. Adjournment
Motion by O'Bryan, seconded by C. Conroy to adjourn the meeting at 7:45 p.m. Motion carried.

Signed _____
Coy Sasse, Business Manager

Approved by the board on the 23rd day of August, 2010.

Signed _____
Andrea Eagle Bull
President

